**Bishop Sutton Village Hall Data Protection Policy**

Bishop Sutton Village Hall management committee is obliged to abide by the Data Protection Act 2018. These principles require that personal data shall:

1. Be processed fairly and lawfully
2. Be held only for specified purposes and not used or disclosed in any way incompatible with those purposes
3. Be adequate, relevant and not excessive
4. Be accurate and kept up to date
5. Not be kept for longer than necessary for the particular purpose
6. Be processed in accordance with data subject's rights
7. Be kept secure
8. Be deleted on the request of the data owner

The Committee agree to abide by these principles.